

## Door County 4-H Executive Committee Minutes

March 2nd, 2026

6:00 p.m. – Peninsula Room, Door County  
Government Center

### Executive Committee Members

Krissy Phillips, President  
Amy Moreaux, Vice President  
Kimberly Lenius, Secretary  
Amanda Larson, Treasurer  
Chris Kay  
Sara Kinnard  
Theresa Kinnard  
Kelly Bley

### Others:

Candis Dart, 4-H Program Educator

### MINUTES

- 1) Call to Order & Roll Call
  - a) Meeting called to order at 6:01 pm Members present are highlighted above.
- 2) Approval of Agenda
  - a) Motion to approve –Chris
  - b) Second to approve –Amy
    - i) All in favor
- 3) Secretary's Report
  - a) Motion to approve – Amanda
  - b) Second to approve -Chris
    - i) All in favor
- 4) Treasurer's Report
- 5) Bills and/or Reimbursement
  - a) Banking activity
  - b) Reimbursements
    - i) \$30 Candis for Learning Labs amount due payment
    - ii) \$268 Theresa Kinnard for Culver Gift Cards and candy for the Communication Contest
      - a) Motion to approve – Amy
      - b) Second to approve -Chris
        - (a) All in favor
  - c) Expenses
    - i) \$433.00 for Liability insurance with West Bend
      - a) Motion to approve – Amy
      - b) Second to approve -Kelly
        - (a) All in favor
- 6) 4-H Program Educator Update
  - a. Historical Society is celebrating 100 years and will be hosting a project day on April 11<sup>th</sup> and Candis will be helping.
- 7) Business Items
  - a. Insurance
    - i. Liability insurance has been finalized with West Bend
    - ii. We will be receiving a certificate of proof of insurance for Super Saturday
    - iii. Adults Leaders have to be apart of an event for coverage (Clubs not covered individually)
    - iv. No limits on the number of events held through the year
  - b. Communication Contest
    - i. Items to consider for next year:
      1. find a different location with more space/rooms
      2. Judges-Current teachers not judging current students
  - c. Super Saturday
    - i. March 12<sup>th</sup> will be the enrollment deadline
    - ii. Currently 11 youth enrolled
    - iii. Be there at 8 am for set up
  - d. Foods Workshop
    - i. April 18<sup>th</sup>
      1. Location- Door County Government Center from 9-noon
      2. Will be doing Lunch this year

- a. Quesadillas with chicken
  - b. Salad (Fruit and Veg)
  - c. Dirt Cups
  - d. Punch
- e. Scholarships
  - i. 4 applications
  - ii. Judges:
    - 1. Board members -Kelly and Amy
    - 2. Non-board-Erin Dahle (4-H Kewaunee County Educator), Michael Raye, and Mary Rass
    - 3. Evaluations completed by March 31<sup>st</sup>, 2026
- f. Calendar
  - i. Letter will be mailed to individual/Business (letter reviewed at Super Saturday)
  - ii. \$150 will get your logo on the calendar
    - 1. First 24
    - 2. Due by June 1<sup>st</sup>
    - 3. Logos needs to be emailed
    - 4. Other donors will have their names notated on the back of calendar
- g. Dairy Bar
  - i. Board should brainstorm of groups/Business we could contract to work the Dairy Bar as Volunteer hours
    - 1. Door County Memorial Hospital
  - ii. Sour Cream packet may be a better option
  - iii. Sink has been ordered
  - iv. Candis will see if Olivia would like serve as the manager again
  - v. Kimberly will look into Mac and Cheese price for a new menu item.
- h. Adjourn at 7:24 pm
  - i) Motion to approve –Kimberly
  - ii) Second to approve –Amy
    - All in favor

#### Discussion Items

- 1) Reimbursement form with payment agreement for individuals that received relief from the board to cover the cost of a trip due to financial hardship.
- 2) Memorial and Support Fund
- 3) Insurance for the Fair
- 4) Gordon Foods instead of Badger Wholesale
- 5) Postcards for Banquet