

## Door County 4-H Executive Committee Meeting

October 7, 2024

6:00 p.m. – Fair Grounds

### Interim Executive Committee Members

Krissy Phillips, President  
Theresa Kinnard, Vice President  
Kimberly Lenius, Secretary  
Amanda Larson, Treasurer  
Chris Kay  
Amy Moreaux

### Others:

Candis Dart, 4-H Program Educator  
Judeen Hanson, Administrative Assistant

### MINUTES

- 1) Call to Order & Roll Call
  - a) Meeting called to order at 5:58 pm. Members present are highlighted above.
- 2) Approval of Agenda
  - a) Motion to approve –Kimberly
  - b) Second to approve –Chris
- 3) Secretary's Report
  - a) Motion to approve –Chris
  - b) Second to approve – Amy
- 4) Treasurer's Report
- 5) Bills and/or Reimbursement
  - a) Still outstanding bill for \$125.00 for State Art Team Registration
  - b) Banking activity
    - i) Motion to approve –Chris
    - ii) Second to approve –Kimberly
- 6) Reimbursement Requests
  - i) Amanda Larson (Dairy Bar Supplies) \$123.24
    - a. Motion to approve –Theresa
    - b. Second to approve –Krissy
  - ii) Amanda Larson and April Larson (State Fair) \$696.24
    - a. Motion to approve –Chris
    - b. Second to approve –Amy
- 7) 4-H Program Educator Update
  - a) Members and volunteers should be enrolling in 4-H
    - i) Leaders/volunteers will need to have background check every 2 years and will have to complete required training.
  - b) Candis will be hosting a meeting on October 21<sup>st</sup> for Club Leaders
- 8) Correspondence
- 9) Business
  - a) New Board Members
    - i) **Follow up needed-Committee-** Still need more members for the board
    - ii) Officers on the Board will hold their position for another year.
      - a) Motion to approve-Theresa
      - b) Second- Amy
  - b) Dairy Bar
    - i) **Follow up needed – Candis** Soft serve machine update on auction website.
    - ii) Next year when cleaning the Dairy Bar there should be no extra items to clean around.
    - iii) John will be cleaning the air condition unit and looking into a new sink.
    - iv) Make signage for Milk Shake area.
      - a) Make lines on cup for milk level
      - b) Do not put any milk shakes in the freezer
    - v) Make sure to complete Kwik Trip grant in June.
    - vi) Water was an average of \$2 on the Fairgrounds
    - vii) See if we can order with Farm Bureau to get milk cartons
    - viii) Need at least 10 people on Sunday's shift or we need to limit the menu.
    - ix) Hatco does make donations and there is a 200-page book to choose from.
    - x) Candis will be sending out Thank you Cards for donation to the Dairy Bar.
  - c) Budget
    - i) Board is to review attached budget for next meeting

- d) Next Meeting Topic
  - i) Speaking Contest Date
  - ii) Super Saturday Date
  - iii) Food Review Date
    - a) Southern Door Musical -March 7-9<sup>th</sup>
- e) Next Meeting Date – November 4<sup>th</sup> at 6pm at the Government Center.
- 10) Adjourn at 7:09pm
  - i) Motion to approve – Krissy
  - ii) Second to approve – Amanda
- 11) Discussion Items
  - Committee -