

## Door County 4-H Executive Committee Meeting

July 29, 2024

6:00 p.m. – Fair Grounds

### Executive Committee Members

Krissy Phillips, President  
Theresa Kinnard, Vice President  
Kimberly Lenius, Secretary  
Amanda Larson, Treasurer  
Chris Kay  
Amy Moreaux

### Others:

Candis Dart, 4-H Program Educator  
Judeen Hanson, Administrative Assistant  
Crystal Barnard

### MINUTES

- 1) Call to Order & Roll Call
  - a) Meeting called to order at 5:59 pm. Members present are highlighted above.
- 2) Approval of Agenda
  - a) Motion to approve –Kimberly
  - b) Second to approve –Amanda
- 3) Secretary's Report
  - a) Motion to approve –Chris
  - b) Second to approve – Amanda
- 4) Treasurer's Report
- 5) Bills and/or Reimbursements
  - i) Motion to approve –Kimberly
  - ii) Second to approve –Theresa
- 6) 4-H Program Educator Update
  - a) Candis will be reaching out to the clubs on starting to work on their financial reports
  - b) Dairy Cattle that are lactating attending the fair will need to be tested for Influenza A.
- 7) Correspondence
- 8) Business
  - a) New Board Members
    - i) ~~Follow up needed-Committee-~~ Still need more members for the board
    - ii) Key Award
      - a) Josie Kinnard was selected
      - b) Recipient will be announced Sunday of the fair
        - (a) Candis will be working with Farm Bureau Rep (Denise)
  - b) Dairy Bar
    - i) ~~Follow up needed – Candis~~ – Can we get more sets of keys made to get into the Dairy Bar? Working on getting the keys made.
    - ii) Reviewed order sheet and attached
    - iii) ~~Follow up needed – Candis~~ Soft serve machine update on auction website.
      - (a) Cleaning of the Food Stand
        - (i) August 12<sup>th</sup> at 4:00
          1. Chris, Crystal, Krissy, and Amy
    - iv) Motion made to purchase an industrial griddle for the Dairy Bar for the grilled Cheese.
      - a) Motion to approve-Theresa
      - b) Second-Kimberly
  - c) Barn sign
    - i) One sign will be hung in the Junior Fair Building and One in the dairy barn
  - d) Next Meeting Date – **August 20th at 6:00 at the Fairgrounds.**
- 9) Adjourn at 7:20pm
  - i) Motion to approve – Krissy
  - ii) Second to approve - Kimberly
- 10) **Future Fair Notes:**
  - a) County Food Vouchers MUST be billed & sent out the MONDAY after the fair to ensure prompt payment.
  - b) Advise Mike R. to request fair buttons from the Fair Board for these next year.
- 11) **Discussion Items – Committee**