

## Door County 4-H Executive Committee Meeting

June 24, 2024

6:00 p.m. – Fair Grounds

### Interim Executive Committee Members

Krissy Phillips, President  
Theresa Kinnard, Vice President  
Kimberly Lenius, Secretary  
Amanda Larson, Treasurer  
Chris Kay  
Amy Moreaux

### Others:

Candis Dart, 4-H Program Educator  
Judeen Hanson, Administrative Assistant  
Crystal Barnard

### MINUTES

- 1) Call to Order & Roll Call
  - a) Meeting called to order at 6:11 pm. Members present are highlighted above.
- 2) Approval of Agenda
  - a) Motion to approve –Amanda
  - b) Second to approve –Chris
- 3) Secretary's Report
  - a) Motion to approve –Theresa
  - b) Second to approve – Amanda
- 4) Treasurer's Report
  - a) Checking
  - b) Money Market
- 5) Bills and/or Reimbursements
- 6) 4-H Program Educator Update
  - a) Candis will be reaching out to the clubs on starting to work on their financial reports
  - b) Postcard, Facebook and email reminder for fair enrollment will be sent.
- 7) Correspondence
- 8) Business
  - a) New Board Members
    - i) Follow up needed-Committee- Still need more members for the board
    - ii) Key Award
      - (1) Candis and Chris will be conducting an interview on July 10<sup>th</sup> at 10:00am.
      - (2) Recipient will be announced Sunday of the fair by Candis
  - b) Dairy Bar
    - i) Follow up needed – Candis – Can we get more sets of keys made to get into the Dairy Bar? Working on getting the keys made.
    - ii) Follow up needed – Candis Soft serve machine update on auction website.
      - (1) Dairy Bar Schedule
        - (a) 4 shifts still need more volunteers
          - (i) Thursday for 1:45pm to 5:00 pm
          - (ii) Friday for 1:45pm to 5:00 pm
          - (iii) Sunday 10:45am-1:30pm
            1. Follow up needed-Krissy-Contact Sarah Paye at Southern Door High School to promote students to volunteer to compete needed volunteer hours for school for
        - (b) Cleaning of the Food Stand
          - (i) August 12<sup>th</sup> at 4:00
            1. Chris, Crystal, Krissy, and Amy
        - (c) Order Sheet
          - (i) Attached
    - c) Service Award Projects
      - (a) Booth in the Junior Fair Building to display Service Project completed in 4-H year.
    - d) Scholarships
      - i) 2 recipients will be announced Sunday of the fair by Candis and Amanda.
    - e) Barn signs
      - i) 2 signs 30X72 have been ordered
        - (1) Tom Kay will be donating the signs
    - f) Next Meeting Date – July 29<sup>th</sup> at 6:00 at the Fairgrounds.

- 9) Adjourn at 7:53pm
  - i) Motion to approve – Krissy
  - ii) Second to approve - Kimberly
- 10) **Future Fair Notes:**
  - a) County Food Vouchers MUST be billed & sent out the MONDAY after the fair to ensure prompt payment.
  - b) Advise Mike R. to request fair buttons from the Fair Board for these next year.
- 11) **Discussion Items -**  
**Committee -**