

**Door County 4-H Executive Committee Meeting  
January 10, 2024  
6:00 p.m. – Peninsula Room, Government Center**

**Interim Executive Committee Members**

Krissy Phillips, President  
Theresa Kinnard, Vice President  
Kimberly Lenius, Secretary  
Amanda Larson, Treasurer  
Chris Kay  
Amy Moreaux

**Others:**

Candis Dart, 4-H Program Educator  
Judeen Hanson, Administrative Assistant

**MINUTES**

- 1) Call to Order & Roll Call
  - a) Meeting called to order at 5:56 pm. Members present are highlighted above.
- 2) Approval of Agenda
  - a) Motion to approve – Amanda
  - b) Second to approve - Chris
- 3) Secretary's Report
  - a) Motion to approve – Theresa
  - b) Second to approve – Amanda
- 4) Treasurer's Report was presented and approved.
- 5) 4-H Program Educator Updates ... Candis
  - a) Annual 4H enrollment underway:
    - i) Follow up needed – All Clubs encourage enrollment.
      - (1) Current Numbers
        - (a) Club members-122
        - (b) Cloverbuds-31
        - (c) Trained Volunteers-28
        - (d) Untrained Voluteers-12
        - (e) 2022-2023 enrollment for club members and cloverbuds totaled 165
      - ii) Follow up needed – All Clubs will bill out & collect \$3.50/member or \$10.00/family of 3 or more members to each of their members.
    - b) Follow up needed – Candis & Roger Kinnard – Please work on preparing the required information related to the filing of the 990.
      - (1) 6-month extension was filed
      - ii) Follow up needed – Candis – Will we have to fill 990 reports annually now that we have the endowment?
- 6) Correspondence ... *if any* – N/A
- 7) Business
  - a) New Board Members
    - i) Follow up needed-Committee- Still need more members for the board
  - b) Door County Community Foundation
    - (1) Amanda-Now has access to Online account
  - c) Dairy Bar Foodstand:
    - i) Follow up needed – Candis – Can we get more sets of keys made to get into the Dairy Bar? Working on getting the keys made.
    - ii) Follow up needed- Kimberly – Contact Kevin Jandrin to order new Refrigerator for Dairy Food Stand.
      - (1) Purchase new Refrigerator for Dairy Bar Food Stand.
        - (a) Motion to Approve-Theresa
        - (b) Second to Approve-Amy
          - (i) All were in favor no oppose
      - iii) Follow up needed – Krissy & Candis – Health Department – food license
        - (1) Financial Institution application completed for establishment to purchase Food License for Dairy Bar Food Stand for fair.
      - iv) Follow up needed – Candis Soft serve machine posted to auction website.

- v) **Follow up needed – Candis**-Alyssa Long was contacted about Pepsi Cooler and did not reply. Candis will contract Wayne from Parks Department about having the refrigerator disposed of.
- vi) Dairy Bar Manager position:
  - (1) **Follow up needed – Judeen** –Please update the position with current dates & then list the position in the Pulse, Facebook & website to see if we can get any interest
    - (i) Pulse ad to be posted February/April
  - (2) **DONE-Judeen** – NWTC was contacted.
  - (3) **DONE-Candis and Judeen**-Scholarship were sent out for applicants by mailed to students, Facebook, 4-H Website, and Guidance Counselors.
    - (a) Due March 1<sup>st</sup>
    - (b) Encourage 4-H to apply for the WI 4H Foundation Scholarship
- d) Key Award Revisions
  - i) **Follow up needed** – will we add an interview process for this award?
- e) Fair Premium List Revisions due by 11/30/23
  - i) **Follow up needed by all** –
    - (1) Continue to review the premium listing & bring back suggestions on what should be changed so we can present it to the Fair Board.
    - (2) Review General Rules to make sure they are applicable
  - ii) Fair Board is discussing possible having the JUNIOR 4H members bring non-animal entries on Tuesday for judging to reduce the traffic volume.
    - (1) Committee proposed a full day on Wednesday of judging from 8 am to 6 pm instead of the 12 pm to 7 pm 2023 schedule
- f) Super Saturday- March 16<sup>th</sup> from 9 am to Noon
  - (1) Will be held at The Sturgeon Bay Methodist Church
    - (a) Theresa has contacted and completed paperwork to use the facility
  - (2) **Follow up needed Amanda** -Woodworking – Seth Wilson and Mike Riederer
  - (3) **Follow up needed- Candis** Cupcake decorating – Jen Andreae/Marg Staats
  - (4) **Follow up needed- Candis** HCE-Gnome
  - (5) **Follow up needed- Theresa**-Are Dogs Allowed in Church?
    - (a) Amy may do a Dog Obedience Presentation
  - (6) Committed Projects
    - (i) Leathercraft 3 hours– Sue Havel
    - (ii) Craft 1 ½ Hours-Kimberly
    - (iii) Painting Class 3 hours-Sara Tlachac
    - (iv) Cloverbuds-Candis
  - (7) Next meeting all Project will be decided and sign up will be mailed out with a due date of March 1.
- g) Communications Contest – March 5<sup>th</sup> at 6 pm
  - (1) **Follow up needed – Judeen** please bring examples & rules related to the Communications Contest from previous years to next meeting.
    - (a) Judges: Sam Mueller; Kim Pierre; Lisa Mueller; Mary Mueller; Amy Kohnle (if needed)
    - (b) Categories: Original Speech; Interpretive; Demonstration; Theatre/Storytelling;
    - (c) Age Categories: Cloverbuds; 3<sup>rd</sup>-5<sup>th</sup> Grade; 6<sup>th</sup>-8<sup>th</sup>; 9 & Up
  - (2) Sign Up to be due by February 20<sup>th</sup>
  - (3) **Follow up needed – Committee**- Prizes
    - (a) Winners of 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> of each category and age division will win prizes made up of candy and 4H memorabilia
      - (i) Theresa will be making Candy Bouquets
    - (b) Each participant will receive a \$10 Culver's Gift Card-Provided by the Adult Leaders Board
  - (4) **Follow up needed – Committee**- Snacks and refreshments
- 8) Next Meeting Date – February 5<sup>th</sup> at 6pm at the Courthouse
- 9) Adjourn at 7:22pm
  - a) Motion to approve – Kimberly
  - b) Second to approve - Amanda

10) Future Fair Notes:

- a) County Food Vouchers MUST be billed & sent out the MONDAY after the fair to ensure prompt payment.
- b) HOLD until new Treasurer is appointed - Follow up needed – AFTER THE FAIR - Discussion started about possible getting a debit card or credit card for the Dairy Bar expenses or any future events.
- c) Advise Mike R. to request fair buttons from the Fair Board for these next year.
- d) Would like to get printed or purchase “Role model” signs to hang in the barn

11) Discussion Items

– Committee - Christmas Store – do we bring back or give to another organization like the United Way or Boys & Girls Club