

**Door County 4-H Executive Committee Meeting**  
**Monday, December 11, 2023**  
**6:00 p.m. – Peninsula Room, Government Center**

**Interim Executive Committee Members**

Theresa Kinnard, Co-President  
Krissy Phillips, Co-President  
Kimberly Lenius, Vice President  
Amanda Larson, Secretary  
Michelle Brickner, Treasurer  
Chris Kay  
Amy Moreaux

**Others:**

Candis Dart, 4-H Program Educator  
Judeen Hanson, Administrative Assistant

**MINUTES**

1. Call to Order & Roll Call
  - a. Meeting called to order at 5:58 pm. Members present are highlighted above.
2. Approval of Agenda
  - a. Motion to approve – Amanda
  - b. Second to approve - Chris
3. Secretary's Report
  - a. Motion to approve – Chris
  - b. Second to approve – Theresa
4. Treasurer's Report was presented.
5. 4-H Program Educator Updates ... Candis
  - a. Annual 4H enrollment underway:
    - i. Follow up needed – All Clubs encourage enrollment.
      1. Current Numbers
        - a. Club members-115
        - b. Cloverbuds-31
        - c. Trained Volunteers-28
        - d. Untrained Voluteers-12
        - e. 2022-2023 enrollment for club members and cloverbuds totaled 165
      - ii. Follow up needed – All Clubs will bill out & collect \$3.50/member or \$10.00/family of 3 or more members to each of their members.
    - b. QMAS mandatory meetings
      - i. December 27<sup>th</sup> or January 3<sup>rd</sup> at Crossroads at 7pm
    - c. Fair Premium Cover Contest Designs are due at the end of January
    - d. Follow up needed – Candis & Roger Kinnard – Please work on preparing the required information related to the filing of the 990.
      1. 6-month extension was filed
      - ii. Follow up needed – Candis – Will we have to fill 990 reports annually now that we have the endowment?
    - e. Follow up needed – Candis - Looking for more promotional 4H items that can be shared at parades or any event with kids.
6. Correspondence ... *if any* – N/A
7. Business
  - a. New Board Members
    - i. Amy Moreaux has joined the board
      1. New Office Positions
        - a. Krissy Phillips-President
        - b. Theresa Kinnard-Vice President
        - c. Kimberly Lenius-Secretary
        - d. Amanda Larson-Treasurer
          - i. Motion to Approve-Chris
          - ii. Second to approve-Amanda
            1. Follow up needed-Committee- Still need more members for the board

- b. Door County Community Foundation
  - i. Online donation link has been established for donations
    - 1. Doorcounty4h.org
    - 2. Follow up needed Krissy and Amanda-Getting Amanda access to the online account
- c. Dairy Bar Foodstand:
  - i. Follow up needed – Candis – Can we get more sets of keys made to get into the Dairy Bar? Working on getting the keys made.
  - ii. Follow up needed- Kimberly – Request made, but waiting for final quote to come back from Jandrian. Still waiting to receive quote.
  - iii. Done – Michelle - Donate left over sloppy joe mix to Boys & Girls Club & Habitat for Humanity. Just need to coordinate schedules to make this donation.
  - iv. Follow up needed – Krissy & Candis – Health Department – food license
    - 1. Tax ID has been resolved and a Food License will have to be purchased annually
  - v. Follow up needed – Candis Soft serve machine posted to auction website.
  - vi. Follow up needed – Candis-Alyssa Long has been contacted about Pepsi Cooler
  - vii. Dairy Bar Manager position:
    - 1. Follow up needed – Judeen –Please update the position with current dates & then list the position in the Pulse, Facebook & website to see if we can get any interest
      - i. Pulse ad to be posted February/April
    - 2. Follow up needed – talk to NWTC as soon as possible to see if any students would be interested in running the Dairy Bar for job experience.
- d. Scholarship Revisions
  - i. Done – Amanda will make revisions to the application requirements & then have those revisions approved at the next meeting
    - 1. Follow up needed-Chris & Amy- Review and approve the scholarship Revision. After they have been approved by Chris and Amy, Scholarships will be sent out for precipitants to apply
    - 2. Follow up needed-Candis and Judeen-Scholarship sent out for applicants
- e. Key Award Revisions
  - i. Follow up needed – will we add an interview process for this award?
- f. Fair Premium List Revisions due by 11/30/23
  - i. Follow up needed by all –
    - 1. Continue to review the premium listing & bring back suggestions on what should be changed so we can present it to the Fair Board.
    - 2. Review General Rules to make sure they are applicable
  - ii. Fair Board is discussing possible having the JUNIOR 4H members bring non-animal entries on Tuesday for judging to reduce the traffic volume.
    - 1. Committee proposed a full day on Wednesday of judging from 8 am to 6 pm instead of the 12 pm to 7 pm 2023 schedule
  - iii. Done – Kimberly will reach out to Hannah Delwiche to see if she is also interest.
  - iv. Done –Candis will reach out to Beccah Laughlin to see if she is also interest.
  - v. Done – Amanda & Michelle will meet to train & transfer Treasurer duties & historical info.
- g. Super Saturday
  - i. Date -March 16<sup>th</sup> from 9 am to Noon
    - 1. Follow Up needed-Theresa-Contacting Churches for Super Saturday to be held
    - 2. Follow Up needed-Theresa-Board on Brush
    - 3. Follow up needed-Wood working – Seth Wilson and Mike Reiderer
    - 4. Follow up needed- Candis Cup cake decorating – Jen Andreae
    - 5. Follow up needed- Chris Leather craft – Sue Havel or Jared Nellis
    - 6. Follow up needed- Candis HCE-Stamping
    - 7. Follow up needed- Kimberly-Craft
  - ii. Communications Contest – March 5<sup>th</sup> at 6 pm
    - 1. Follow up needed – Judeen please bring examples & rules related to the Communications Contest from previous years to next meeting.
    - 2. Judges

- a. Follow up needed Krissy-Sam Mueller and Kim Pierre
      - b. Follow up needed-Canids-Lisa Mueller & Amy Conley
      - c. Follow up needed-Therea-Mary Mueller
    - 3. Follow up needed – Committee- Prizes
  - iii. Food Review – need to figure out where to be held & a timeframe
  - iv. Follow up needed – Committee - Christmas Store – do we bring back or give to another organization like the United Way or Boys & Girls Club
8. Next Meeting Date - January 10th at 6pm at the Courthouse
9. Adjourn at 7:04pm
- a. Motion to approve – Theresa
  - b. Second to approve - Amanda
10. Future Fair Notes:
- a. County Food Vouchers MUST be billed & sent out the MONDAY after the fair to ensure prompt payment.
  - b. HOLD until new Treasurer is appointed - Follow up needed – AFTER THE FAIR - Discussion started about possible getting a debit card or credit card for the Dairy Bar expenses or any future events.
  - c. Advise Mike R. to request fair buttons from the Fair Board for these next year.
  - d. Would like to get printed or purchase “Role model” signs to hang in the barn